



Asian Medical Students' Association International

Application for the Executive Committee of 2016-2017

Eligibility to apply for Executive Committee

- a. You have been involved with AMSA International in an approved capacity as below:
 - Executive Committee of AMSA International in previous tenure.
 - Regional Chairperson
 - Presiding Chairperson or Organising Committee of AMSA Conference
 - Chief of Delegate of AMSA Conference
 - General Delegate of AMSA Conferenceand/or have been involved in any AMSA International activities as below:
 - Asian Medical Students' Exchange Program (AMSEP)
 - AMSA International Academic/Research Competition held by Secretary of Academic/Research AMSA International
- b. You are a medical student for the entire duration of your proposed tenure, or have taken leave from studies for a period no longer than two years (ie, you cannot graduate from medical studies during your proposed term).
- c. Not be in a stage in your program where as a clinical student you do not have sufficient time to devote to your duties.
- d. You have not previously been excluded from being a member of AMSA International or your local chapter.
- e. You have not previously been removed from an executive position because of failure to fulfill your duties.
- f. You are satisfied, and can satisfy the selection panel, that you will have 4 hours minimum a week to complete your duties as an AMSA International executive.

Requirements:

1. The applicants must send their requirements that need to be submitted to their respective RC:
 - a. Application form (name the file with "ECform__Position 1_Position2_your full name_Chapter.doc")
 - b. Photo (name the file with "<your full name>.jpeg").
 - c. RC (and/or Senior Officers) recommendation letter (name the file with "RC_<your full name>.doc") that is written by the respective RC (and/or Senior Officers).
 - d. Faculty recommendation letter (name the file with "faculty_<your full name>.doc"); faculty recommendation letter is a letter from faculty that supports your application to be an executive and includes your expected date of graduation.
 - e. For those who apply for the position of Secretary of Publications and Promotions, please attach the portfolio of your designs and videos in pdf (name the file "Portfolio_Chapter_Full name.pdf")
2. Put all files in one folder (name the folder with "Chapter_Applicant Full Name")
3. The applicants are encouraged to contact the current EC that you are interested to fill his/her position on the upcoming tenure to understand more about the duties.



Deadline:

All application documents need to be emailed to the General Secretary at secretary@amsa-international.org and CC'd to Overall Chairperson (chair@amsa-international.org), VOC-Internal (vicechairinternal@amsa-international.org, and VOC-External (vicechairexternal@amsa-international.org) by each RCs before:

1st of June, 2016, Time 0900 GMT

- ✓ ANY LATE APPLICATION FILES WILL NOT BE PROCESSED UNLESS YOU HAVE BEEN GRANTED AN EXTENSION.
- ✓ INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

A confirmation email shall be sent to you once the General Secretary has received your application.

Position:

1. All applicants may apply for a maximum of 2 positions (1st & 2nd option). For those who apply for LO, please choose one organization for each option (don't write "LO AMDA, ASEAN, IFMSA, EMSA, WHO" in one option)
2. Current and former EC can apply to the same position a maximum of two times. Successful incoming EC members will work with their corresponding outgoing EC member for handover of responsibilities and duties.

Interview

All applicants will be interviewed by the current Executive Committee and Regional Chairpersons on June, 2016, in Manila, Philippines. The date of interview and further details will be sent to successful candidates at a later date.

Those who are not able to attend the interview will undergo their interviews via Skype video or voice call; depending on the internet connection at that moment

Inquiry

If you have any further questions, please feel free to email secretary@amsa-international.org who will be able to assist you further.